

Burnham Wood Family of Charter Schools
District Parental Involvement Policy

In compliance with the No Child Left Behind Act (NCLB), each local education agency receiving Title I funds jointly develops a written parent involvement policy with parents. This policy establishes the Burnham Wood Family of Charter Schools (the “District”) expectations for parental involvement. The following is the current district parent involvement policy:

The District will:

- Provide parents with a written parental involvement policy that is developed and agreed upon with parents of all enrolled students. The District leadership will conduct parent meetings to review with parents the District’s vision and mission, and the implementation strategies used to fulfill the mission. Specifically, the leadership will review with parents the high expectations of students’ performance and the need of parent support. In addition, the District will distribute to parents the results of the schools’ assessments to provide feedback of their student’s performance due to their involvement in their child’s school work and studying on a daily basis. Lastly, the District will work with parents through existing committees to develop, update, review and evaluate the instructional plan for each campus and the District’s consolidated application plan. This parental involvement policy will be incorporated into the District’s consolidated application plan consistent with application instructions from the Texas Education Agency.
- Ensure each campus annually distributes notification to parents that parental involvement is requested. In addition, each campus will conduct meetings with parents of students to allow for the exchange of ideas for parental involvement opportunities and activities. The District will work with each campus to coordinate parental involvement activities and will provide technical assistance, training and other support to assist Title I campuses in planning and implementing effective parental involvement activities.
- Contact parents by phone, school newsletters and/or automated notifications regarding the annual meetings during which parents are notified of their school’s participation in the Title I, Part A program, informed of program requirements, and told of their right to be involved. The District will work with campus administrators and parent representatives to build capacity at each campus for strong parental involvement.
- Conduct an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of each campus served with Title I funds by using the input provided by the parents. The District will require that each campus conduct meetings with parents to provide them with an opportunity to evaluate this parental involvement policy and to agree on the written content included herein. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background. The District will use the results of the evaluation to design strategies that will likely result in improved parent participation including the revision of this parental involvement policy. Recommendations will be considered and discussed so that changes can be made to meet the needs of the parents of the District and its schools.
- Outline how the parents, the entire school staff, and the students share the responsibility for improved student achievement and by what means the school and parents will build and develop a partnership to help children achieve the state’s high standards at each

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campus. A portion of this outline includes the 100% Attendance Policy that is encouraged and enforced at each campus. Also, the District and each campus will develop and implement strategies and programs to involve parents in campus activities.

- Educate teachers, pupil services personnel, principals, and other staff members, with the assistance of parents, in the value and utility of the contributions of parents. The District's Enrollment Packet includes the recommendation that parents provide a minimum of 10 hours of volunteer time to their school each school year.
- Provide communication about the Title I, Part A program in a format and in a language that parents can understand. This parental involvement policy will be similarly conveyed to the parents of participating children.
- Ensure that each campus provides, to each individual parent, information on the level of achievement of the parent's child in each of the required state academic assessments. In addition, school leaders will schedule and conduct follow-up meetings with parents of students who have failed/struggled with these assessments.
- Ensure that parents of students are informed of their right to request and receive information on the qualifications of their child's teachers. The District will send notifications to parents of students of identified teachers who have not yet achieved a highly qualified status and have been teaching for four or more consecutive weeks during the school year.
- Assist schools in the coordination and integration of Title I, Part A parent involvement strategies with others programs such as Parent Connections and school-sponsored activities such as Jump Rope for Heart, Saturday and intersession tutoring, and other extracurricular activities.
- Assist schools in providing materials and training to help parents communicate with their children about information, awareness and participation in the growth and development of their educational success. Topics of interest range from: learning how to access the library portal, to assist students with homework; understanding the ramifications of cyber bullying; legal consequences of sexting; and, helping students with summer reading activities.